

**TWO RIVERS WEST
COMMUNITY DEVELOPMENT DISTRICT**

January 18, 2022 Minutes of Public Hearing, Audit Committee & Regular Meeting

Minutes of the Public Hearing, Audit Committee & Regular Meeting

The Public Hearing, Audit Committee & Regular Meeting of the Board of Supervisors for the Two Rivers West Community Development District was held on **Tuesday, January 18, 2022 at 11:00 a.m.** at Springhill Suites by Marriott Tampa Suncoast Parkway located at 16615 Bexley Village Dr., Land O'Lakes, FL 34638.

1. CALL TO ORDER

Brian Lamb called the Public Hearing, Audit Committee & Regular Meeting of the Board of Supervisors of the Two Rivers West Community Development District to order on **Tuesday, January 18, 2022 at 11:15 a.m.**

Board Members Present and Constituting a Quorum:

Nick Dister	Supervisor
Jeff Hills	Supervisor
Steve Luce	Supervisor
Ryan Motko	Supervisor
Thomas Spence	Supervisor

Staff Members Present:

Brian Lamb	District Manager, Inframark
Dana Crosby-Collier	District Counsel, Straley Robin Vericker
Lynn Butler	Paralegal, Straley Robin Vericker
Jennifer Taylor	Bond Counsel, Gray Robinson

There were no members of the general public in attendance.

2. PUBLIC COMMENT ON AGENDA ITEMS

There were no public comments on agenda items.

3. OATH OF OFFICE

Mr. Lamb stated that he had the signed Oaths of Office from all of the Board members.

4. RECESS TO PUBLIC HEARING

Mr. Lamb directed the Board to recess to the Public Hearing.

49 **5. PUBLIC HEARING ON LEVYING DEBT ASSESSMENTS**

50 **A. Open Public Hearing on Levying Debt Assessments**

51

MOTION TO:	Open the Public Hearing.
MADE BY:	Supervisor Dister
SECONDED BY:	Supervisor Hills
DISCUSSION:	None further
RESULT:	Called to Vote: Motion PASSED
	5/0 - Motion Passed Unanimously

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53 **B. Staff Presentations**

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55 Mr. Lamb went over the resolution with the Board. Supervisor Spence noted that the reclaim
56 needs to be included in the report and the District Engineer is aware.

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58 **C. Public Comments**

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60 There were no public comments.

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62 **D. Close Public Hearing on Levying Debt Assessments**

63

MOTION TO:	Close the Public Hearing.
MADE BY:	Supervisor Dister
SECONDED BY:	Supervisor Luce
DISCUSSION:	None further
RESULT:	Called to Vote: Motion PASSED
	5/0 - Motion Passed Unanimously

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65 **E. Consideration of Resolution 2022-27; Levying Debt Assessments**

66

67 The Board reviewed the resolution.

68

MOTION TO:	Approve Resolution 2022-27.
MADE BY:	Supervisor Luce
SECONDED BY:	Supervisor Dister
DISCUSSION:	None further
RESULT:	Called to Vote: Motion PASSED
	5/0 - Motion Passed Unanimously

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89 **6. RECESS TO AUDIT COMMITTEE MEETING**

90

91 Mr. Lamb directed the Board to proceed to the Audit Committee meeting.

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93

94 **7. AUDIT COMMITTEE MEETING**

95

A. Call to Order/Roll Call

96

97 Mr. Lamb stated that the Board members as appointed will serve as the Audit Committee.

98

99

B. Appoint Chairman

100

101 Mr. Lamb will be the Chair.

102

103

C. Selection of Criteria for Evaluation of Proposals

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105 The Board reviewed the selection of criteria for evaluating the proposal. Mr. Lamb
106 recommended also using price as a factor. The Board agreed.

107

MOTION TO:	Use pricing as one of the criteria in the selection process.
MADE BY:	Supervisor Motko
SECONDED BY:	Supervisor Dister
DISCUSSION:	None further
RESULT:	Called to Vote: Motion PASSED 5/0 - Motion Passed Unanimously

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D. Determine Date, Time and Location RFP Required

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i. Consider Notice of Request for Proposals for Audit Services

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E. Consider Sending RFP to Interested Firms

118

F. Determine Date of Next Committee Meeting

119

120

121 Mr. Lamb stated they will send the RFP to interested firms and look to have them back in March.
122 The next Audit Committee meeting will be on March 15, 2022.

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8. RETURN AND PROCEED TO REGULAR MEETING

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127 Mr. Lamb directed the Board to return and proceed to the regular meeting.

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131 **9. VENDOR AND STAFF REPORTS**

132 **A. District Counsel**

133 **B. District Engineer**

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135 There were no additional reports from Counsel or the Engineer.

136

137 **C. District Manager**

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139 Mr. Lamb asked the Board about receiving Supervisor compensation. Nick Dister, Jeff Hills,
140 Steve Luce, Ryan Motko, and Thomas Spence all accepted the Supervisor compensation for the
141 meetings.

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144 **10. BUSINESS ITEMS**

145 **A. Consideration of Resolution 2022-28; Canvassing and Certifying the Results of**
146 **the Landowners Election**

147

148 Mr. Lamb reviewed the resolution with the Board. Nick Dister received 10 votes and will have a
149 four-year term, Thomas Spence received 10 votes and will have a four-year term, Jeff Hills
150 received 5 votes and will have a two-year term, Steve Luce received 5 vote sand will have a two-
151 year term, and Ryan Motko received 5 votes and will have a two-year term.

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153	MOTION TO:	Approve Resolution 2022-28 as stated.
154	MADE BY:	Supervisor Hills
155	SECONDED BY:	Supervisor Motko
156	DISCUSSION:	None further
157	RESULT:	Called to Vote: Motion PASSED
158		5/0 - Motion Passed Unanimously

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160 **B. Consideration of Resolution 2022-29; Designating Officers**

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162 The Board reviewed the officer positions. Supervisor Hills will be Chair, and Supervisor Dister
163 will be Vice-Chair. Mr. Lamb will be Secretary, Eric Davidson with Inframark will be the
164 Treasurer, and the remaining Board members will be Assistant Secretaries.

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166	MOTION TO:	Approve Resolution 2022-29 as stated.
167	MADE BY:	Supervisor Luce
168	SECONDED BY:	Supervisor Motko
169	DISCUSSION:	None further
170	RESULT:	Called to Vote: Motion PASSED
171		5/0 - Motion Passed Unanimously

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11. SUPERVISOR REQUESTS AND COMMENTS

There were no supervisor requests or comments.

12. AUDIENCE COMMENTS

There were no audience comments.

13. ADJOURNMENT

MOTION TO:	Adjourn.
MADE BY:	Supervisor Dister
SECONDED BY:	Supervisor Motko
DISCUSSION:	None further
RESULT:	Called to Vote: Motion PASSED 5/0 - Motion Passed Unanimously

195 *Please note the entire meeting is available on disc.

196
197 *These minutes were done in summary format.

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199 *Each person who decides to appeal any decision made by the Board with respect to any matter
200 considered at the meeting is advised that person may need to ensure that a verbatim record of the
201 proceedings is made, including the testimony and evidence upon which such appeal is to be based.

202

203 Meeting minutes were approved at a meeting by vote of the Board of Supervisors at a publicly
204 noticed meeting held on 2-15-22.

205

206 DocuSigned by:
207 Brian Lamb
208 04F78E101DA249E...
Signature

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210 Brian Lamb

211 Printed Name

212

213 Title:
214 Secretary
215 Assistant Secretary

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DocuSigned by:
Jeffery S. Hills
60ED8F56AC82413..
Signature

Jeffery S. Hills

Printed Name

Title:
 Chairman
 Vice Chairman

Recorded by Records Administrator

[Signature]
Signature

2-15-22
Date

